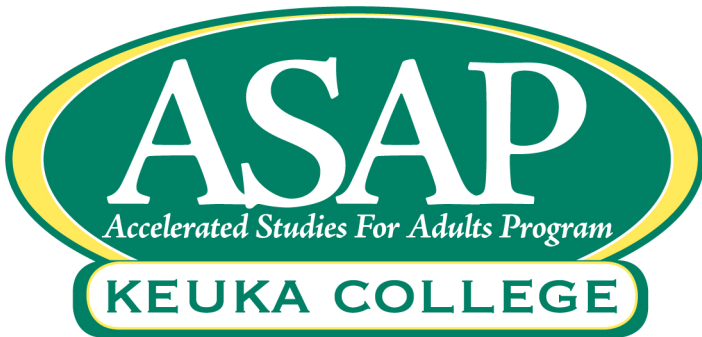




KEUKA COLLEGE ADDITIONAL COURSE OFFERINGS



**COMPLETE YOUR DEGREE REQUIREMENTS
TODAY!!!**

- ONLINE COURSES
- CLASSROOM BASED COURSES
- HYBRID COURSES

GENERAL INFORMATION

Bridge Courses... What are they?

Bridge courses are elective courses intended to “bridge the gap” of credits from what you transferred into Keuka College to what you need to complete your degree requirements.

Are there different types of bridge courses?

Yes. There are classroom based courses, online courses and hybrid courses.

What is the difference in the types of courses?

~Classroom based courses are typically 5 weeks in length for 3 credits and 7 weeks for 4 credits. They are the same format as the program courses that you are accustomed to. These are also referred to as F2F (face to face).

~Online courses are the same format as classroom courses, but with an added day, to ensure that you are able to complete your assignments.

~Hybrid courses are held both online and in the classroom. The lecture portion of the class is held online, while the lab portion is held at Keuka College.

How do I get my textbooks?

As with your program courses, your books are included in the cost of tuition and are mailed to the address you have on file with Follett bookstore.

How do I register for a class?

To register for a course, simply complete the registration located in the centerfold of this informational booklet. Once it is completed, you can return it to the ASAP office for processing, by either fax or US Postal mail.

When is the registration deadline?

Registration deadlines are 1 week PRIOR to the start of the course, no exceptions.

What is the “ZMD Code” on the registration for? What does it mean?

The ZMD Code is an internal tracking system, to account for all of the bridge courses that ASAP offers. It is much like your cohort number for your program that you are seeking your Bachelor’s degree in.

WHAT TYPES OF CREDIT DO THE BRIDGE COURSES SATISFY?

Math Core

BUS 320 *
MAT 220

**Social Science
Core**

ECO 210
ECO 211
GEO 301
HIS 120
HIS 121
HIS 341
HIS 360
HIS 441
POL 120
POL 130
POL 140
POL 325
PSY 123
PSY 328 *
PSY 335
PSY 440
SOC 302
SOC 344
SOC 375
SOC 420

Liberal Arts

Electives

CJS 317
CJS 403
ENG 313
GRN 201
GRN 203
GRN 220
GRN 340
INS 301A
SS 160 **

Science Core

BIO 202 *
ENV 105 *

**Humanities
Core**

ART 201
ENG 118
ENG 270
ENG 320
MUS 101
REL 103

**ALL CORE CATEGORIES
ARE LIBERAL ARTS
ELECTIVES**

General elective

CRM 395

**ALL CORE CATEGORIES
AND ALL LIBERAL ARTS
ELECTIVES ARE
GENERAL ELECTIVES**

ALL COURSES ARE 3 CREDITS UNLESS INDICATED WITH * OR **

*** 4 credits**

**** 1 credit**

KEUKA COLLEGE ADDITIONAL COURSE OFFERINGS

COURSE SCHEDULE: JANUARY 2010– MARCH 2010

ZMD	Course Code	Course Title	Start Date	End Date	Format
117	ENG 118	Poems, Plays & Prose	1/4/10	2/8/10	online
118	GRN 201	Sociology of Aging	1/4/10	2/8/10	online
120	ENG 320	Selected Topics in Literature	1/4/10	2/8/10	F2F OCC Mon
121	ENG 320	Selected Topics in Literature	1/11/10	2/15/10	online
122	GRN 203	Psychology of Aging	1/11/10	2/15/10	online
123	SS 160	Lifework Planning	1/11/10	2/15/10	online
197	CRM395B	Crime Scene Processing and Reconstruction	1/4/10	2/8/10	online
124	POL 120	American Government	1/18/10	2/22/10	online
125	GRN 220	Issues in Death & Dying	1/18/10	2/22/10	online
126	REL 103	Introduction to Religion	1/18/10	2/22/10	online
127	HIS 441	Violence in History	1/25/10	3/1/10	online
128	GRN 340	Contemporary Issues in Gerontology	1/25/10	3/1/10	online
129	MAT 220	Structures of Number Systems	1/25/10	3/1/10	online
130	SOC 420	Social Problems and their Impact on the Workplace	2/1/10	3/8/10	online
131	INS 301 A	Creativity & Problem Solving in Action	2/1/10	3/8/10	online
189	PHL115	Ethics	2/4/10	3/11/10	online
132	CJS 403	White Collar Crime	2/8/10	3/15/10	online
133	ECO 210	Principles of Macroeconomics	2/8/10	3/15/10	online
135	ENG 313	Children's Literature	2/15/10	3/22/10	online
136	GRN 201	Sociology of Aging	2/15/10	3/22/10	online
137	HIS 341	U.S. in World Affairs	2/15/10	3/22/10	online
138	PSY 328	Personality Theory	2/15/10	3/29/10	F2F OCC Mon
139	GRN 203	Psychology of Aging	2/22/10	3/29/10	online
140	PSY 335	Psychology of Motivation	2/22/10	3/29/10	online
141	MUS 101	Music Appreciation	2/22/10	3/29/10	online
191	PHL115	Ethics	2/9/10	3/16/10	online
142	PSY 440	Forensic Psychology	3/1/10	4/5/10	online
143	GRN 220	Issues in Death & Dying	3/1/10	4/5/10	online
186	BUS 320	Statistics	3/1/10	4/19/10	online
193	PHL115	Ethics	3/2/10	4/6/10	online
144	GRN 340	Contemporary Issues in Gerontology	3/8/10	4/12/10	online
145	SS 160	Lifework Planning	3/8/10	4/12/10	online
146	CJS 317	Juvenile Delinquency	3/15/10	4/19/10	online
147	SOC 302	Ethnic Diversity	3/15/10	4/19/10	online
148	REL 103	Introduction to Religion	3/15/10	4/19/10	online
149	HIS 120	U.S. History to 1877	3/22/10	4/26/10	online
150	POL 130	State & Local Government	3/22/10	4/26/10	online
190	BUS320	Statistics	3/25/10	5/13/10	online
151	ART 201	Art Appreciation	3/29/10	5/3/10	online
152	POL 140	World Politics	3/29/10	5/3/10	online

KEUKA COLLEGE ADDITIONAL COURSE OFFERINGS

COURSE SCHEDULE: APRIL 2010– JUNE 2010

ZMD	Course Code	Course Title	Start Date	End Date	Format
198	ENV 105	Environmental Science	4/3/10	5/22/10	hybrid
153	ECO 211	Principles of Microeconomics	4/5/10	5/10/10	online
155	SOC 420	Social Problems and their Impact on the Workplace	4/5/10	5/3/10	F2F OCC Mon
156	SOC 344	Sociology of the Family	4/12/10	5/17/10	online
157	MAT 220	Structures of Number Systems	4/12/10	5/17/10	online
192	BUS320	Statistics	3/30/10	5/18/10	online
158	ENG 270	History of Theater and Drama	4/19/10	5/24/10	online
159	HIS 441	Violence in History	4/19/10	5/24/10	online
194	BUS320	Statistics	4/20/10	6/8/10	online
160	SOC 375	Groups and Organizations	4/26/10	6/1/10	online
161	HIS 360	N.Y.S. History	4/26/10	6/1/10	online
162	BIO 202	Human Biology	5/1/10	6/12/10	hybrid
163	PSY 440	Forensic Psychology	5/3/10	6/7/10	online
164	INS 301 A	Creativity & Problem Solving in Action	5/3/10	6/7/10	online
165	CJS 403	White Collar Crime	5/10/10	6/14/10	online
166	HIS 121	U.S. History from 1877 to the Present	5/10/10	6/14/10	online
167	REL 103	Introduction to Religion	5/10/10	6/14/10	online
168	SOC 302	Ethnic Diversity	5/10/10	6/14/10	F2F OCC Mon
169	GRN 201	Sociology of Aging	5/17/10	6/21/10	online
170	GEO 301	Geography	5/17/10	6/21/10	online
171	SS 160	Lifework Planning	5/17/10	6/21/10	online
195	PHL 115	Ethics	5/18/10	6/22/10	online
172	GRN 220	Issues in Death & Dying	5/24/10	6/28/10	online
173	SOC 420	Social Problems and their Impact on the Workplace	5/24/10	6/28/10	online
174	POL 325	The American Presidency	5/24/10	6/28/10	online
175	GRN 203	Psychology of Aging	6/7/10	7/12/10	online
176	MUS 101	Music Appreciation	6/7/10	7/12/10	online
177	CJS 317	Juvenile Delinquency	6/7/10	7/12/10	online
178	SOC 302	Ethnic Diversity	6/14/10	7/19/10	online
179	GRN 340	Contemporary Issues in Gerontology	6/14/10	7/19/10	online
180	ART 201	Art Appreciation	6/14/10	7/19/10	online
187	PSY 123	Human Growth & Development	6/14/10	7/26/10	online
196	BUS320	Statistics	7/6/10	8/24/10	online
188	POL120	American Government	7/26/10	8/30/10	online

KEUKA COLLEGE ADDITIONAL COURSE OFFERINGS

COURSE DESCRIPTIONS

ART 201: History of Western Art

A survey of fine art in the Western world from cave paintings to the art of the mid-19th century.

BIO 202: Human Biology (4 credits Labs @ Keuka College Sat. 9a-1p Weeks 1,3,6)

Fundamentals of cell biology, and genetics provide a basis for survey of normal structure, function, and interaction of human organ systems. A variety of modern health issues, such as nutrition, cancer, alcoholism, heart disease, and aging are explored.

BUS 320: Statistics

This is an introduction to research and its tools for the adult student as both a consumer, and producer of statistics and research. This module has specific emphasis upon helping the adult student to complete the action research project and understand managerial decision-making processes.

CJS 317: Juvenile Delinquency

This course approaches juvenile delinquency as a unique kind of crime, different from ordinary adult crime in etiology, motive, prevention, justice system, and treatment.. Emphasis on research findings and synthesis, theoretical perspectives in analysis, and the explanation of delinquency.

CJS 403: White Collar Crime

Offenses committed by the more privileged members of society in the course of their occupation, including crimes such as embezzlement committed by individuals for personal gain, and crimes for corporate gain that violate business law committed as part of regular business practice.

CRM 395B: Crime Scene Processing and Reconstruction

This course introduces students to the concepts of crime scene processing including: identification, documentation, collection, and preservation of physical evidence. Specific attention focuses on methods for identifying physical evidence, proper procedures for evidence documentation and accountability, specific types of evidence collection, and proper procedures to preserve evidence. This course also introduces the concept of crime scene reconstruction, the required elements necessary to enable reconstruction, and methods used in reconstructing crime scenes.

ECO 210: Principles of Macroeconomics

National income analysis; aggregate demand and supply of goods and services, aggregate investment and savings, and equilibrium in the national economy. Fiscal policy, money, banking and monetary policy.

ECO 211: Principles of Microeconomics

Price theory and its application to the factors of production, and the concept of elasticity in supply and demand. Theory of the firm as it relates to production, costs, markets, pricing, and alternative economic systems.

ENG 118: Poems, Plays and Prose

An introduction to the study of literature through the examination of representative works from a variety of genres, historical periods, and cultural traditions, with an emphasis on the nature of the various literary kinds: prose fiction, non-fiction prose, drama, and poetry.

ENG 270: History of Theatre and Drama

A study of the evolution of theatre from the ancient world to the modern day. Major playwrights of each period are discussed as reflections of the changing physical theatre, as well as the social, political, and artistic currents of each period. The emphasis is on the theatre of the West, although other non-Western traditions may also be studied.

ENG 313: Children's Literature

A survey of quality literature past and present for children and young adults.

ENG 320: Selected Topics in Literature

Advanced study of selected issues and topics; for example, third world literatures, science fiction, and myth.

ENV 105: Environmental Science (4 credits: Labs @ Keuka College Sat 9a-1p Weeks 2,4,6)

An exploration of interrelationships of environmental factors and how they influence and are influenced by national and global environmental problems.

GEO 301: Geography

An in-depth study of the six essential elements of the National Geography Standards: The World in Spatial Terms, Places and Regions, Physical Systems, Human Systems, Environment and Society, and The Uses of Geography. This course places a significant emphasis on critical thinking, problem analysis, and understanding the fundamental relationships between human beings and the earth. Students will be expected to use the tools of a geographer as they study the six essential elements.

GRN 201: Sociology of Aging

The purpose of this course is to study the area of gerontology that is concerned with impact of social and socio-cultural conditions on the process of aging and with the social consequences of this process. It will explore how the older population and the varieties of aging experiences both affect and are affected by the social structure. Questions about what societal resources will be required to support the growing older population.

GRN 203: Psychology of Aging

This course examines psychological development of old age. Perceptual, cognitive, learning, and motivational processes are studied in relation to the physical changes that individuals experience and the social worlds that they inhabit in adulthood. Personality, morality, sex-role, intelligence, intimacy, and careers are some of the topics considered within a developmental perspective.

GRN 220: Issues in Death and Dying

This course will help the student develop a positive attitude toward death and dying and provide a knowledge base for working with individuals and their families. Medical technology has the capacity to prolong life. This and the changing legal and moral attitudes have contributed to many ethical issues and dilemmas. These will be investigated and possible solutions explored.

GRN 340: Contemporary Issues in Gerontology

Many institutional policies and programs are in place to deal with individual aging but our society needs to begin to address the issues generated by "population aging". This course will allow the student to study the economics and the policies of the aging. The challenge is to reexamine the policies and practices, such as retirement, pensions, and other familiar government programs such as Social Security and Medicare.

HIS 120: United States History to 1877

Melding of diverse peoples into a colonial society that achieved independence in the eighteenth century and national unity in the nineteenth century.

HIS 121: United States History from 1877 to Present

America during the past 130 years, including achievements of industrial supremacy; continued vitality of cultural pluralism; formation of the great society; and increasing involvement in world affairs.

HIS 341: United States in World Affairs

The foreign policy of the United States during the past 100 years in terms of American objectives and responses to these objectives from other parts of the world.

HIS 360: New York State History

This course examines the social, political, and cultural history of New York State from the Iroquois, through the Dutch and English Colonial periods, to colonial political society, the American Revolution in New York, the religious revivals in the Burned-Over District, New York City's rise and eminence as a symbol of America's 20th century global hegemony.

HIS 441: Violence in History

War and revolution; the causes of collective violence as represented in recent theories and investigations of human behavior, international diplomacy, and revolutionary theory.

INS 301A: Creativity and Problem Solving

Students in this course are challenged to practice critical thinking skills, and are expected to demonstrate competence in oral, written, and other creative modes of expression.

MAT 220: Structures of Number Systems

This course is designed to provide students with a basic understanding of the structure of mathematics. There will be an emphasis on conceptual understanding, mathematical literacy, and problem-solving.

MUS 101: Music Appreciation

Development of listening techniques and a historical perspective of music styles through exposure to music by great composers.

POL 120: American Government

American political systems emphasizing the interrelationship among the various levels and branches of government, formal and informal institutions, processes, and behavior.

POL 130: State and Local Government

Governmental organization and operations of the state and local government; local decision-making; governmental functions and such policy issues as welfare, poverty, and housing; participation of the people in city affairs.

POL 140: World Politics

Political, economic, social, and cultural connections on a global scale. Structure and process related to power and interdependence in international affairs. Diplomacy and individual participatory roles within global webs of interdependence.

POL 325: The American Presidency

The presidency as both an administrative and political phenomenon; its historical roots and evolution. Three major concepts: the presidency and its place in the constitutional and political system; roles and styles of leadership by which the President directs government toward predetermined objectives; and how institutions facilitate the expansion of presidential power and operations.

PSY 123: Human Growth & Development

Human development from conception to old age; physical growth, perception, cognition, emotional growth, social interaction, and personality.

PSY 328: Personality Theory

Major views of personality, including those of Freud, neo-Freudians (Adler, Jung, Erikson), and Maslow; behavioral and humanistic/ existential approaches; implications for personal growth and therapy.

PSY 335: Psychology of Motivation

Theories and research findings relating to human and animal behavior: ethology, instinctual behavior, early experience, primary drive systems, curiosity, exploratory behavior, achievement and affiliation motives, and general theories of motivation.

PSY 440: Forensic Psychology

Examines the application of psychological principles and research to legal issues. Topics include issues of clinical practice such as competency to stand trial and child custody evaluation as well as experimental issues in jury selection and eyewitness testimony.

REL 103: Introduction to Religion

Meaning and value of religion in human life, major traditional and modern interpretations of religious experience, forms of religious life and thought in cross-cultural perspectives, implications of religion for the present and future, interdisciplinary approach.

SS 160: Lifework Planning

The identification and understanding of aspirations, values, skills, and characteristics important in the student's pursuit of personal goals and career interests. Consideration of the current and future world of work. Development of the skills and incentives necessary to plan and achieve life goals.

SOC 302: Ethnic Diversity

Examining the interrelations of various American minority groups to dominant or other minority groups including tension, conflicts, and accommodations, and consequences of the subordinate-dominant groups and individuals.

SOC 344: Sociology of the Family

Structure, process and function of family systems, emphasizing historical development and change in such areas as economics, gender roles and socialization; types of families, including extended, nuclear, single parent, blended, binuclear, and gay and lesbian families, noting variation in family form and impact of social policies.

SOC 375: Groups and Organizations

This course addresses mid-level social structures focusing on groups and organizations. Together with communities, these patterned social relationships weave the individual into and comprise key elements of the larger society. The structure and dynamics of groups and of various organizational types will be examined through analysis of communication, leadership, cooperation and cohesion, intergroup relations, conflict, power, politics and change. The societal impacts of these meso-level structures will be considered.

SOC 420: Social Problems & Their Impact on the Workplace

Presents an analysis of major contemporary social problems, especially in the United States. Particular attention is given to the problems of poverty, racism, sexism, drug and alcohol abuse, illiteracy, and their impact on the contemporary workplace. Consideration is given to diverse sociological perspectives regarding the causes, consequences, and solutions to these problems.

KEUKA COLLEGE
CENTER FOR PROFESSIONAL STUDIES
1 KEUKA BUSINESS PARK
PENN YAN NY 14527

1-866-255-3852



**ADDITIONAL COURSE REGISTRATION FORM
PROFESSIONAL STUDIES PROGRAM**

Center for Professional Studies • Keuka College • Keuka Park, NY 14478 • Phone: 866-255-3852
Fax: 315-279-5407

Student Name _____	Cohort Number and Major _____	Location _____
Home Phone _____ Work Phone _____		
Student ID _____ SS# _____		
Student will be notified of final processing via their Keuka email account		

I need books for these courses mailed to me. **BOOK DELIVERY ADDRESS – NO PO BOX:**

	Start Date	End Date	ZMD Code	Course Number	Course Name	Credits	Credit Rate	Total Tuition Cost
							\$415.00	
							\$415.00	
							\$415.00	
TOTAL CREDIT HOURS:								
TOTAL TUITION COST:								

Some types of financial aid require pre-registration for 12.0 or more semester credits. In most cases, the credit for a repeated course will not count toward the full-time load needed for New York State TAP. In consideration of the acceptance for enrollment at Keuka College, the undersigned guarantees the payment of all fees and tuition, and other financial obligations incurred now, or hereafter, by the said student while in attendance at Keuka College or any Keuka College sponsored program. The undersigned also guarantees payment of any reasonable collection costs and attorneys fees incurred by Keuka College in the collection of any past due balance. Failure to follow the proper withdrawal process could result in a tuition charge and/ or a grade of "F".

STUDENT SIGNATURE: _____ **DATE:** _____

CREDIT ADVISEMENT MANAGER: _____ **DATE:** _____

Registrar's Office use only: **DATE SUBMITTED:** _____ **PROCESSED BY:** _____

Under-enrolled courses may be cancelled or rescheduled at the discretion of College Administration. Keuka College reserves the right to make changes to the course schedule.

Distribution: CPSIP, Registrar's Office, Financial Aid, Student Accounts